
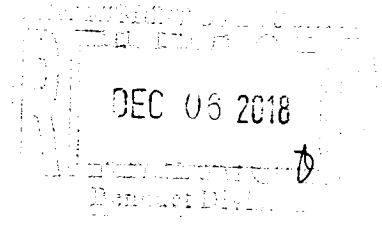
	<p>Republic of the Philippines Department of Education Cordillera Administrative Region SCHOOLS DIVISION OF BENGUET Wangal, La Trinidad, Benguet</p>		<p>Document Code: SDO-GQF-QF-CID-OSDS-SDS-003 Revision: 00 Effectivity date: 09-03-2018</p>
<p>DIVISION MEMORANDUM No. <u>317</u> s. 2018</p>		<p>UNIT/SECTION: SGOD</p>	<p>Name of Office: OSDS</p>

**TO: Public Schools District Supervisors,
District-In-Charge,
School Heads, Head Teachers,
Teacher-In-Charge,
All Others Concerned**



FROM: MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

SUBJECT: SUBMISSION OF LIST OF AWARDS RECEIVED

1. Pursuant to the quest of the Schools Division of Benguet to be ISO 9001:2015 certified, please fill in the template provided for the conception of a centralized list of all the awards received by SDO-Benguet employees for the SY 2016-2017, SY 2017-2018 and SY 2018-2019.
2. Please indicate all the awards received by all DepEd (teaching, non-teaching, teaching-related) employees in your respective stations, if there are by filling in the templates attached herein.
3. Template A and B shall be filled by every school and shall be submitted to their respective district offices for consolidation.
4. Every District Office shall be in charge in the filling up of template C as well as the consolidation of Template A and B from the schools under their respective areas of responsibility.
5. The hard copies of the consolidated forms from the District Offices shall be due for submission to the Division Office on or before **December 13, 2018.**
(c/o the P.R.A.I.S.E. Committee and the P.R.A.I.S.E Secretariat Designate Lizelle Lupante, HRD-SGOD)
5. The soft copies/electronic copies of the consolidated list of awards shall be sent to **SDOBENGUET.PRAISE@gmail.com** on the same date.
6. For wide dissemination and immediate compliance.

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Template A

Name of School: _____

District: _____

NAME OF DEPED PERSONNEL (Teaching, Non-Teaching)	POSITION	AWARD/S RECEIVED (Please include the place won)	NATURE OF THE AWARD (Athletics, Coaching, Academic, Non-Academic, e.g)	AGENCY/INSTITUTION WHICH GAVE THE AWARD	SCOPE (National, Regional, Division, District, etc.)	DATE RECEIVED	REMARKS
<i>Sample</i>							
1. Juan M. dela Cruz	Teacher III	Best Performing Teacher	Academic	DepEd-SDO Benguet	Division	July 26, 2017	
<i>Sample</i>							
2. Juana L. Mendoza	Adas II	Outstanding Public Employee: Dangal ng Bayan Second Place	Non-Academic	Civil Service Commission	National	December 10, 2017	
3							
4							
5							
6							
7.							
8.							

Prepared by: _____

Template B

Name of School: _____

District: _____

AWARD/S RECEIVED BY THE SCHOOL AS A WHOLE	NATURE/DETAILS OF THE AWARD (Athletics, Coaching, Academic, Non-Academic, e.g)	PLACE	AGENCY WHICH GAVE THE AWARD	SCOPE (National, Regional, Division, District, etc.)	DATE RECEIVED	REMARKS
<i>Sample</i> 1. Best Brigada Eskwela Implementer 2017	<i>Non Academic</i>	<i>Second Place</i>	<i>DepEd-SDO Benguet</i>	<i>Division</i>	<i>July 26, 2017</i>	<i>Category: Secondary Level</i>
2.						
3.						
4.						
5.						
6.						
7.						
8.						

Prepared By: _____

Template C

District: _____

AWARD/S RECEIVED BY THE DISTRICT AS <i>A WHOLE</i>	NATURE OF THE AWARD (Athletics, Coaching, Academic, Non-Academic, e.g)	PLACE	AGENCY WHICH GAVE THE AWARD	SCOPE (National, Regional, Division, District, etc.)	DATE RECEIVED	REMARKS
<i>Sample</i> 1. Best Performing District Supervisor	Non Academic	Second Place	DepEd-SDO Benguet	Division	July 26, 2017	
2.						
3.						
4.						
5.						
6.						
7.						
8.						

Prepared By: _____